

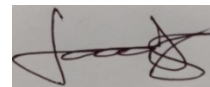
Government of the People's Republic of Bangladesh
Ministry of Education
Pabna University of Science and Technology
Office of the University Engineer
www.pust.ac.bd

Request for Expression of Interest (EOI) for Selection of Consulting Firm

Ministry/Division	:	Ministry of Education
Agency	:	Pabna University of Science and Technology
Procuring Entity Name	:	Pabna University of Science and Technology
Procuring Entity Code	:	N/A
Procuring Entity District	:	Pabna
Expression of Interest for Selection of	:	Consulting Firm (National) (Lump-Sump)
Title Of Service	:	Development of office automation and computerized accounting system
EOI Ref. No.	:	PUST/DOAS & CASD/22/006 18/12/2022
Date	:	18/12/2022
KEY INFORMATION		
Procurement Sub-Method	:	Quality and Cost Based Selection(QCBS)
FUNDING INFORMATION		
Budget and Source of Funds	:	Non-Development
Development Partners	:	N/A
PARTICULAR INFORMATION		
EOI Closing Date and Time	:	01/02/2023 1.00 PM
Publication Date	:	16/01/2023
INFORMATION FOR APPLICANT		
Brief Description of Assignment	:	<p>The assignment is to provide following Operational Support, Management, Training and Maintenance:</p> <p>Controller of Examination Module: Exams management, Tabulation management, result processing, bill collection and generation, grading, degree/record verification, evaluation, certificate issue and verification(and Customize)</p> <p>Academic Module : Admission management, curriculum management, course enrollment and management, student fees management, routine management, registrar office, User management, Student management, (or Student and Teacher portal) (and Customize)</p> <p>Accounting and Finance Module: Budget Management (code wise), Financial Payment and Receipt from different entities and stakeholders, payables and receivables of student, teachers employees, and other stake holders, Procurement, etc. (and Customize)</p> <p>HR and System Admin Module: Recruitment to retirement process management, Employee attendance and leave management, payroll, training and evaluation, Store and backup all module data, Employee History update, HR setup, Credential management.</p> <p>Post Graduate study/study leave and research collaboration module: Enrollment process, supervisor and co-supervisor assign system, study leave management, research collaboration, etc.</p> <p>Inventory Management System, Training, support and maintenance plan,Server, Server Racks, Online UPS, and others installation (Air-Conditioner, Computer setup, KVM and network Switch, support etc.)</p> <p>Conveyance and others</p>

Experience, Resources and Delivery Capacity Required	:	<p>Eligibility/Qualification/Experience Criteria: Tenderers shall possess the minimum requirements to perform the contract, which entails setting pass/fail criteria, which if not met by the Tenderers, will result in consideration of its Tender as non-responsive.</p> <ol style="list-style-type: none"> 1. Required software as service / software services on a long term basis: 2. The Tenderer / Bidder shall have a minimum 08 (eight) years of general experience in relevant field with 10 universities of which at least 5 public universities and should include special academic and administrative modules. 3. The satisfactory completion of supply of similar Goods in 10 Bangladeshi Universities of which at least 05 public universities successfully completed within in the last 04 (Four) years. i.e. years counting backward from the date of publication of this tender. 4. The minimum specific experience as Supplier in supply of similar Goods of at least 01 (Single) contracts completed within the last 03 (Three) years with a total value of at least Tk. 30,00,000.00 (Thirty Lacs). 5. Integrated IMS including BackOffice, large user handling capacity. 6. Bank Solvency Certificate. 7. BASIS membership of bidding identity. 		
Other Details (if applicable)	:	Please visit www.pust.ac.bd or https://cptu.gov.bd		
Association with foreign firms is	:	Not Encouraged		
Eoi Detail Information				
Ref No	Phasing Of Services	Location	Start Date	Completion Date
PUST/DOAS & CASD/22/006 18/12/2022	N/A	PUST, Pabna	N/A	N/A
PROCURING ENTITY DETAILS				
Name of Official Inviting EOI	:	Engr. Farid Ahmed		
Designation of Official Inviting EOI	:	Chief Engineer (Acting)		
Address of Official Inviting EOI	:	3 rd Floor, Administration Building, Pabna University of Science and Technology, Pabna		
Contact details of Official Inviting EOI	:	Phone : +8802588845405, Fax : 0731-65173, Email : chiefengineer@pust.ac.bd, ictdirector@pust.ac.bd		

The procuring entity reserves the right to accept or reject all tenders



Engr. Farid Ahmed
University Engineer(Acting)
Pabna University of Science & Technology